

**SARPY COUNTY, NEBRASKA**  
**SARPY COUNTY VISITORS COMMITTEE REUNION POLICY**

The purpose of the Sarpy County Visitors Committee is to encourage people to visit Sarpy County.

We recognize that many times reunions are planned and attract graduates, former co-workers and their families back to the area. We also recognize that the initial cost of notifying these people causes a burden on the organizer and at times has caused a reunion not to take place. Therefore, the Sarpy County Visitors Committee, in keeping with its stated purpose, has agreed to assist local reunions under the following provisions:

1. The school, business or organization must be located in Sarpy County (i.e., Bellevue East High School, Bellevue West High School, Gretna High School, Gross High School, Bryan High School, Papillion-LaVista High School, Platteview High School, Offutt AFB, Veterans of Foreign War, etc.).
2. The reunion or its predominant activities must be held in Sarpy County.
3. The attached Application/Request for Reimbursement form must be filled out for reimbursement to be considered and receipts for expenses must be submitted before payment will be made. Completed forms should be forwarded to the Sarpy County Tourism Director, 11314 Wickersham Blvd., Suite 400, Gretna NE 68028.
4. Reimbursement can be made only once every five years per school/class, business or organization.
5. The Sarpy County Tourism Director will review the applications to determine if the request is within the parameters set forth by this Reunion Policy, as approved by the Sarpy County Visitors Committee. If the request is approved by the Tourism Director, reimbursement will be made for the envelopes and postage on a *single* mailing, **provided the Sarpy County Visitors Committee is permitted to include information on lodging facilities and tourist attractions that are available in the County; and, provided that such mailing includes out of area addresses.**
6. Information should be mailed at bulk rate and applicant may use their own permit. If regular postage is used, reimbursement will be for bulk rate. (if using bulk rate make sure you know the requirements; sorting, number of items mailed etc.)
7. The Tourism Director is only authorized to approve and reimburse requests up to \$500; any requests exceeding that amount will be presented by the Tourism Director to the Sarpy County Visitors Committee for consideration.